SO WHAT’S THIS CAMP ALL ABOUT?

CAMP CONTACT
Camp Phone: (978) 504 – 2CAT (Monday – Friday 8:00A — 5:30P)
Please use this number to reach a camp administrator, forward camper concerns, notify staff that your child(ren) will be late, absent (via voicemail message) and/or departing early from camp.

Administrative Inquiries
Please contact Lyndsey Sullivan Lyndsey.sullivan@unh.edu for questions regarding billing, payment and/or registration.

STAFF
Camp Wildcat employs a diverse group of counselors with extensive experience working with children. Counselors are UNH undergraduate students majoring in education, physical education, social work and other related areas of study. The staff is also comprised of teachers, graduate students and child care professionals. Each counselor is certified in CPR/First Aid/ AED and required to complete a week long training program before the campers arrive.

GROUPS
Children who are entering 1st-7th grade may attend Camp Wildcat. Campers are divided into one of eleven feline groups. ‘Cubs’ comprise the younger half of our campers, while ‘Wildcats’ are the older half.

HAND’S OFF POLICY
Camp Wildcat is a “hand’s off” camp. No unwanted touching including but not limited to hitting, kicking, grabbing, pinching, touching, etc. of any kind will be permitted among participants and/or staff.

CAMP LIFE
Campers will explore nature and the environment, play sports, learn new skills, create crafts, make new friends, and have fun while staying active. Camp is offered in five sessions. Session 1 and Session 2 are offered in a two-week format while Outdoor Adventure, Travel Week 1 and Travel Week 2 are offered as single week sessions.

Two-week Sessions: The daily activity rotation includes swim lessons taught by Red Cross certified swim instructors, free swim, group games and activities such as sports, arts & crafts, and outdoor adventure. Special events such as talent shows and field trips are also incorporated into each week of camp.

Travel Weeks: Consists of 5 different field trips to local attractions such as parks, museums, and/or fun centers.

Outdoor Adventure Week: Offers opportunities for campers to engage in the outdoors. Campers learn about New Hampshire’s ecological diversity through group games, crafts and a field trip to a State Park.

LUNCH
Two-week Sessions & Outdoor Adventure Week: Campers are required to provide their own lunch Monday through Thursday. Lunches will not be refrigerated or reheated. Camp Wildcat will provide a cookout for participants on each Friday of these sessions. Cookout items include hotdogs, hamburgers, chips, cookies, and milk.

Travel Weeks: Please send your child with a hearty non-perishable lunch and beverage/water each day.
SNACK
Campers receive one snack per day and milk. Snacks include: popcorn, pretzels, popsicles, watermelon, etc. Please consult with Camp personnel if your child has food allergies.

DRESS CODE
Campers should wear comfortable clothing such as t-shirts and shorts. For safety reasons, sneakers are required for participation in all camp activities. Open toe shoes, crocs, sandals, and wheelies will not be permitted.

FIELD TRIPS
All campers are required to wear their blue Camp Wildcat T-shirt on field trip days. Shirts will be distributed the first day of the session. Returning campers must wear their previously issued trip shirt. Send your child with a bagged, hearty non-perishable lunch and beverage/water. Some of our field trip destinations have snack shops and gift stores. You may send your child(ren) with some spending money. Your camper is responsible for any money sent with them. Camp Wildcat staff is not permitted to hold or handle your child(ren)’s cash.

<table>
<thead>
<tr>
<th>Session 1</th>
<th>June 27th - July 8th (no camp on July 4th)</th>
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<tbody>
<tr>
<td></td>
<td>Pawtuckaway State Park &amp; Kingston State Park</td>
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<td>Travel Week 1</td>
<td>July 11th - July 15th</td>
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<td>Hilltop Fun Center, Water Country, Fort Foster, Charles River Boat Tour &amp; Castle Island, Launch - Nashua &amp; Silver Lake State Park</td>
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<td>Session 2</td>
<td>July 18th - July 29th</td>
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<td>White Lake State Park &amp; Wentworth State Park</td>
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<td>Outdoor Adventure Week</td>
<td>August 1st - August 5th</td>
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<td>Ellacoya State Park</td>
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<td>Travel Week 2</td>
<td>August 8th - August 12th</td>
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<td></td>
<td>Clough State Park, Museum of Science, FunTown - Saco, ME, Great Island Common - New Castle &amp; Chucksters</td>
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SUNSCREEN & BUG SPRAY
Please apply sunscreen to your child prior to their arrival to camp. We strongly recommend packing additional sunscreen for your camper(s) to reapply throughout the day, as our counselors are not responsible for providing sunscreen. Staff will require campers to reapply sunscreen several times throughout the day as a group. Spray sunscreen is recommended. Please label their name on the bottle.

Camp recommends sending each camper with their own sunscreen since campers are often not near their siblings to access shared sunscreen. Due to camp’s “Hands Off” policy, our counselors are not permitted to assist campers in applying sunscreen unless written permission has been provided in advance by the parent/guardian. A signed sunscreen form will permit Camp Wildcat staff to assist your camper(s) with applying sunscreen and/or bug spray to exposed skin, including the face (except eyelids), top of ears, bare shoulders, arms, and lower legs (below the knee). Staff will not be permitted to apply sunscreen to campers’ backs.
MEDICATION/ ALLERGIES
Please make instructors aware of any medication that your child requires and where it is in their daypacks during check-in. Bags with medication may be flagged to make it easier for leaders to locate the bag when it is needed. Please be aware that staff members are not permitted to administer medication. Appropriate documentation is required before the start of camp for a camper to bring any kind of medication to camp. Please contact the Camp Administrator before the start of camp to discuss your camper’s medication needs and/or update your camper’s online profile.

WHAT SHOULD MY CAMPER BRING?
___ Backpack (labeled)
___ Healthy lunch
___ Water Bottle (labeled)
___ Sunscreen (labeled)
___ Swim Suit & Towel
___ Poncho/raingear on rainy days
___ Sneakers
___ A change of clothes for younger campers

**We ask that campers leave all personal items at home. This includes cell-phones, electronic devices, trading cards, etc. Camp Wildcat is not responsible for any lost or stolen items.**

DROP-OFF/ PICK-UP PROCEDURES
DROP-OFF
Drop-off begins at 8:00am and ends at 8:30am sharp at Boulder Field. Please make sure that you check in with your child’s counselor each morning. Due to construction and heavy vehicle traffic, we ask that you enter Boulder Field through the College Woods Entrance, directly across the street from the UNH 4-H Cooperative extension (see map). The entrance off the traffic circle will not be accessible.
PICK UP
Pick-Up begins at 4:15pm and ends promptly at 4:30 at Boulder Field. For the safety of your child, we will only release the camper to an authorized adult on their pick-up list. **A valid photo ID must be displayed at pick-up each day.** Please remind any other approved adult who will be picking up your child that they will also need a picture ID. If proper ID is not shown or the individual picking up is not on the list, Camp Wildcat cannot release the camper. If a camper must leave during the camp day, advance written notification is required.

INCLEMENT WEATHER DROP-OFF
In the event of inclement weather, drop-off will occur at rear entrance of the Whittemore Center located on 128 Main Street in Durham. You will be notified via email blast by 7:30am if the pickup location has been changed. Parents may also opt to receive a text message from our mobile alert system. Please park in the Woodside Lot (see map above) and access the building from the rear entrance. Instructions for opting into the text message alert system and viewing weather notifications are available at the following link: [http://campusrec.unh.edu/inclement-weather-info](http://campusrec.unh.edu/inclement-weather-info).

INCLEMENT WEATHER PICK-UP
Campers will be led back to the Whittemore Center in the event of inclement weather. You will be notified via email blast by 3pm if the pickup location has been changed. Parents may also opt to receive a text message from our mobile alert system. Please park in the Woodside Lot (see map above) and access the building from the rear entrance. Instructions for opting into the text message alert system and viewing weather notifications are available at the following link: [http://campusrec.unh.edu/inclement-weather-info](http://campusrec.unh.edu/inclement-weather-info).
LATE DROP OFF/ EARLY PICK UP
If your child arrives late they must check in at the shed with a Director before joining their group. If your child needs to depart early, a written note or phone call is required. Please indicate who will be picking up your child, as the camper will only be released to an authorized individual with proper identification.

EXTENDED CARE
Extended Care is available Monday - Friday from 4:45 - 5:15 pm for an additional $25/child per week. Pre-registration is required. There is a limit of 25 children per week. The extended care program is available on a first come, first serve basis. Pick-up will occur at Boulder Field no later than 5:15 pm. Any camper enrolled in extended care not picked up by 5:15 pm will incur an additional $5 fee for every five minutes past 5:15 pm. This program will also follow inclement weather policies.

LATE PICK-UP FEES
Families arriving later than 4:45 (unless enrolled in extended care) to pick up their child will be assessed a fee of $5 for each additional 5 minutes past 4:45pm. This fee must be paid before the child returns to Camp the following day. The late pick up fee policy also applies to any children enrolled in the extended care program picked up after 5:15pm.

REGISTRATION FORMS AND FEES
Registration forms including emergency contacts, medical policy information and waivers must be completed online in advance and all fees paid in full prior to the beginning of each session. Children cannot be left at camp without completing all required forms. Our staff will attempt to follow up on missing information before camp starts; however, it is each parent’s responsibility to make sure that their registration materials are completed and the balance is paid by June 6th. Failure to pay balances by then may result in suspension of camp field trips and camp in general.

RESERVATIONS
In order to reserve a spot for your camper(s) at camp, a deposit of $150 is required, per camper for each session. Any registrations that occur after June 1st, will require full payment at that time.

REMAINING CAMP PAYMENTS
Remaining balances must be received at least one week before the start of each session. You will be notified if a balance is outstanding owed at the beginning of each session. Your camper(s) will not permitted to attend the weekly field trip if your payment has not been received by the second day of the session.

REFUNDS
All requested refunds must be submitted in writing to the camp administrator. A $25 administrative fee will be deducted from all applicable refunds. Camp will make all efforts to find another family to fill your spot(s) so that a refund is possible. If another family is able to fill your spots, a refund less the administrative fee will be issued. However, if camp is unable to fill your spots, the entire deposit will be forfeited. No refunds will be issued for any cancellations for the extended care program.

DISMISSAL & ABSENCES PROCEDURES
ABSENCES
If your camper(s) are absent, please contact the directors via the camp phone number 978-504-2CAT. Days missed due to vacations, illnesses, special events etc. will not be refunded. However, extended illnesses for three or more consecutive days may be eligible for a partial refund. A doctor’s note and a written note must be received before a partial refund request can be reviewed.
**DISMISSAL FROM CAMP**
Dismissal may be necessary for disciplinary reasons. A dismissal will be effective after providing documentation and a meeting with the camper and family. No refunds will be given if a camper is dismissed for disciplinary reasons.

**DISCIPLINARY PROCEDURES**
Camp Wildcat is committed to the idea that each camper should have an enjoyable experience at summer camp, and the misbehavior of one camper, or a group of campers, should not be allowed to impact negatively on the experience of others. Parents and campers should both be aware of the disciplinary policy.

1. **FIRST OFFENSE**: Campers failing to adhere to camp rules, or exhibiting behavior clearly intended to annoy or endanger other campers, will be privately and formally warned by a Camp Counselor and informed that subsequent misbehavior will result in formal counseling by the Camp Director.

2. **SECOND OFFENSE**: Subsequent misconduct will result in counseling by the Camp Director and a warning that further misconduct will result in removal from camp. At this point, the Camp Director will contact the parent or guardian to advise him/her of the situation and the possible need for picking the child up from camp if there is further misconduct.

3. **THIRD OFFENSE**: Any further inappropriate behavior will result in expulsion from camp. Note: Every effort is made by Camp Wildcat to see that each child is successful at camp. Campers dismissed from camp for disciplinary reasons will not receive a refund.

Please contact Instructional & Youth Program Coordinator Kay Lewis kayode.lewis@unh.edu or the camp phone 978-504-2CAT in the event you have any additional questions or concerns. We look forward to seeing you.

Warmest Regards,

Camp Wildcat Staff