CAMP WILDCAT 2017

CAMP CONTACT
Camp Phone: (978) 504 – 2CAT (Monday – Friday 8:00A — 5:30P)
Please use this number to reach a camp administrator, forward camper concerns, notify staff that your child(ren) will be late, absent (via voicemail message) and/or departing early from camp.

REGISTRATION WEBSITE CUSTOMER SUPPORT
603-862-7227 PRESS 1: Logging in, resetting user name & password, browser issues.
603-862-7227 PRESS 3: Assistance with all other registration concerns/issues.

STAFF
Camp Wildcat employs a diverse group of counselors with extensive experience working with children. Counselors are UNH undergraduate students majoring in education, physical education, social work and other related areas of study. The staff is also comprised of teachers, graduate students and child care professionals. Each counselor is certified in CPR/First Aid/ AED and required to complete a week long training program before the campers arrive.

GROUPS
Children who are entering 1st-7th grade may attend Camp Wildcat. Campers are divided into one of eleven feline groups. ‘Cubs’ comprise the younger half of our campers, while ‘Wildcats’ are the older half.

PARTICIPANT CONDUCT
Campers and staff practice the 3Rs – Respect, Responsibility, and Readiness. Campers should be respectful of others and the equipment, responsible for their actions and their belongings, and ready to participate and listen to staff. The 3Rs will be referenced throughout the camp day as an easy way for campers to remember the expectations.

HAND’S OFF POLICY
Camp Wildcat is a “hand’s off” camp. No unwanted touching including but not limited to hitting, kicking, grabbing, pinching, touching, etc. of any kind will be permitted among participants and/or staff.

CAMP LIFE
Campers will explore nature and the environment, play sports, learn new skills, create crafts, make new friends, and have fun while staying active. Camp is offered in six sessions. Session 1 and Session 2 are offered in a two-week format while Outdoor Adventure, Travel Weeks 1 through 3 are offered as single week sessions.

Two-week Sessions: The daily activity rotation includes swim lessons taught by Red Cross certified swim instructors, free swim, group games and activities such as sports, arts & crafts, and outdoor adventure. Special events such as talent shows and field trips are also incorporated into each week of camp.

Travel Weeks: Consists of 5 different field trips to local attractions such as parks, museums, and/or fun centers.

Outdoor Adventure Week: Offers opportunities for campers to engage in the outdoors. Campers learn about New Hampshire’s ecological diversity through group games, crafts and a field trip to a State Park.
LUNCH
Two-week Sessions & Outdoor Adventure Week: Campers are required to provide their own lunch Monday through Thursday. Lunches will not be refrigerated or reheated. Camp Wildcat will provide a cookout for participants on each Friday of these sessions. Cookout items include hotdogs, hamburgers, chips, cookies, and milk.
Travel Weeks: Please send your child with a hearty non-perishable lunch and beverage/water each day.

SNACK
Campers receive one snack per day and milk. Snacks include: popcorn, pretzels, popsicles, watermelon, etc. Please consult with Camp personnel if your child has food allergies.

DRESS CODE
Campers should wear comfortable clothing such as t-shirts and shorts. For safety reasons, sneakers are required for participation in all camp activities. Open toe shoes, crocs, sandals, and wheelies are prohibited.

FIELD TRIPS
All campers are required to wear their blue Camp Wildcat T-shirt on field trip days. Shirts will be distributed the first day of the session. Field trips are scheduled on the Wednesday of each session. Returning campers must wear their previously issued trip shirt. Send your child with a bagged, hearty non-perishable lunch and beverage/water. Several of the field trip destinations have snack shops and gift stores. You may send your child(ren) with some spending money. Your camper is responsible for any money sent with them. Camp Wildcat staff is not permitted to hold or handle your child(ren)’s cash.

| Session #1 | | Launch Trampoline Park – Nashua, NH  
| June 26 - July 7 (no camp 7/4) | Great Island Common – New Castle, NH |
| Travel Week #1 | | Pawtuckaway State Park – Nottingham, NH  
| July 10 - July 14 | New England Aquarium – Boston, MA  
| | Fun Town – Saco, ME  
| | Seacoast Science Center – Rye, NH  
| | Hilltop Fun Center – Somersworth, NH |
| Session #2 | | Kingston State Park – Kingston, NH  
| July 17 - July 28 | Clough State Park – Weare, NH |
| Travel week #2 | | Fort Foster – Kittery Point, ME  
| July 31 - August 4 | Water Country – Portsmouth, NH  
| | Wentworth State Park – Wolfeboro, NH  
| | Portland Sea Dogs Game – Portland, ME  
| | Ellacoya State Park – Gilford, NH |
| Outdoor Adventure Week | | Pawtuckaway State Park – Nottingham, NH |
| August 7 - August 11 | |
| Travel Week #3 | | Merrimack River Boat Tour – Newburyport, MA  
| August 14 - August 18 | Polar Caves – Rumney, NH  
| | White Lake State Park – Tamworth, NH  
| | Castle Island – Boston, MA  
| | Charmingfare Farm – Candia, NH |
INCLEMENT WEATHER FIELD TRIPS
You will be notified via email blast by 7:30am if the scheduled field trip has been changed. Parents may also opt to receive a text message from our mobile alert system.

SUNSCREEN & BUG SPRAY
Please apply sunscreen to your child prior to their arrival to camp. We strongly recommend packing additional sunscreen for your camper(s) to reapply throughout the day, as our counselors are not responsible for providing sunscreen. Staff will require campers to reapply sunscreen several times throughout the day as a group. Spray sunscreen is recommended. Please label their name on the bottle.

Camp recommends sending each camper with their own sunscreen since campers are often not near their siblings to access shared sunscreen. Our counselors are not permitted to assist campers in applying sunscreen unless written permission has been provided in advance by the parent/guardian. A signed sunscreen form will permit Camp Wildcat staff to assist your camper(s) with applying sunscreen and/or bug spray to exposed skin, including the face (except eyelids), top of ears, bare shoulders, arms, and lower legs (below the knee). Staff will not be permitted to apply sunscreen to campers’ backs.

MEDICATION/ ALLERGIES
Parents sending their child to camp will be required to an Authorization to Administer Medication form. A Camp Director will store and administer the medication. Per NH State Law, an Epi-pen/Inhaler permission form is required for a student to possess and use at Camp Wildcat. Please contact the Camp Administrator before the start of camp to discuss your camper’s medication needs and/or update your child’s online profile.

WHAT SHOULD MY CAMPER BRING?
___ Backpack (labeled)
___ Healthy lunch
___ Water Bottle (labeled)
___ Sunscreen (labeled)
___ Swim Suit & Towel
___ Poncho/raingear on rainy days
___ Sneakers
___ A change of clothes for younger campers

**We ask that campers leave all personal items at home.
This includes cell-phones, electronic devices, trading cards, toys, hand spinners, etc. Camp Wildcat is not responsible for any lost or stolen items.

DROP-OFF/ PICK-UP PROCEDURES
DROP-OFF
Drop-off begins at 8:15am and ends at 8:35am sharp at Boulder Field. Please make sure that you check in with your child’s counselor each morning. Please enter Boulder Field off the Main street traffic circle (see map).
PICK UP

Pick-Up begins at 4:15pm and ends promptly at 4:30 at Boulder Field. For the safety of your child, we will only release the camper to an authorized adult on their pick-up list. **A valid photo ID must be displayed at pick-up each day.** Please remind any other approved adult who will be picking up your child that they will also need a picture ID. If proper ID is not shown or the individual picking up is not on the list, Camp Wildcat cannot release the camper. If a camper must leave during the camp day, advance written notification is required.

INCLEMENT WEATHER DROP-OFF

In the event of inclement weather, drop-off will occur at rear entrance of the Whittemore Center located on 5 Edgewood Rd in Durham. You will be notified via email blast by 7:30am if the pickup location has been changed. Parents may also opt to receive a text message from our mobile alert system. Please park in the Woodside Lot (see map above) and access the building from the rear entrance. Instructions for opting into the text message alert system and viewing weather notifications are available at the following link: [http://campusrec.unh.edu/inclement-weather-info](http://campusrec.unh.edu/inclement-weather-info).

INCLEMENT WEATHER PICK-UP

Campers will be led back to the Whittemore Center in the event of inclement weather. You will be notified via email blast by 3pm if the pickup location has been changed. Parents may also opt to receive a text message from our mobile alert system. Please park in the Woodside Lot (see map above) and access the building from the rear entrance. Instructions for opting into the text message alert system and viewing weather notifications are available at the following link: [http://campusrec.unh.edu/inclement-weather-info](http://campusrec.unh.edu/inclement-weather-info).
LATE DROP OFF/ EARLY PICK UP
If your child arrives late they must check in at the shed with a Director before joining their group. If your child needs to depart early, a written note or phone call is required. **All non-inclement weather early departures will be held at the camp tents on Boulder Field.** Inclement weather early departures will be held at the Hamel Recreation welcome center desk on 5 Edgewood Rd in Durham. Please indicate who will be picking up your child, as the camper will only be released to an authorized individual with proper identification.

EXTENDED CARE
Extended Care is available Monday - Friday from 4:45 - 5:15 pm for an additional $25/child per week. Pre-registration is required. There is a limit of 25 children per week. The extended care program is available on a first come, first serve basis. Pick-up will occur at Boulder Field no later than 5:15 pm. Any camper enrolled in extended care not picked up by 5:15 pm will incur an additional $5 fee for every five minutes past 5:15 pm. This program will also follow inclement weather policies.

LATE PICK-UP FEES
Families arriving later than 4:45 (unless enrolled in extended care) to pick up their child will be assessed a fee of $5 for each additional 5 minutes past 4:45pm. This fee must be paid before the child returns to Camp the following day. The late pick up fee policy also applies to any children enrolled in the extended care program picked up after 5:15pm.

REQUIRED FORMS
Registration forms including emergency contacts, medical policy information and waivers must be completed online in advance and all fees paid in full prior to the beginning of each session. Children cannot be left at camp without completing all required forms. Our staff will attempt to follow up on missing information before camp starts; however, it is each parent’s responsibility to make sure that their registration materials are completed and the balance is paid by June 6th.

OUTSTANDING BALANCES
Remaining balances must be received at least two weeks before the start of each session. Your camper(s) will not permitted to attend camp if your payment has not been received.

REFUNDS
Sessions without Deposit (Travel Week #1, Travel Week #2, Travel Week #3, Outdoor Adventure Week)
Drops/Transfers made 14 days or more before a session start date are subject to a $50 (minimum) administrative fee. Drops/Transfers made less than 14 days before a session start date are subject to a 20% (minimum $50) administrative fee.

Sessions with Deposit (Session #1 & Session #2)
Deposits are non-refundable.

Full refunds (including deposit) are provided in the event UNH cancels a program session. No refunds will be issued for any cancellations for the extended care program.

DISMISSAL & ABSENCES PROCEDURES

ABSENCES
If your camper(s) are absent, please contact the directors via the camp phone number 978-504-2CAT (2228). Days missed due to vacations, illnesses, special events etc. will not be refunded. However, extended illnesses for three or more consecutive days may be eligible for a partial refund. A doctor’s note and a written note must be received before a partial refund request can be reviewed.
DISMISSAL FROM CAMP
Dismissal may be necessary for disciplinary reasons. A dismissal will be effective after providing documentation and a meeting with the camper and family. No refunds will be given if a camper is dismissed for disciplinary reasons.

DISCIPLINARY PROCEDURES
Camp Wildcat is committed to the idea that each camper should have an enjoyable experience at summer camp, and the misbehavior of one camper, or a group of campers, should not be allowed to impact negatively on the experience of others. Parents and campers should both be aware of the disciplinary policy.

1. FIRST OFFENSE: Campers failing to adhere to camp rules, or exhibiting behavior clearly intended to annoy or endanger other campers, will be privately and formally warned by a Camp Counselor and informed that subsequent misbehavior will result in formal counseling by the Camp Director.

2. SECOND OFFENSE: Subsequent misconduct will result in counseling by the Camp Director and a warning that further misconduct will result in removal from camp. At this point, the Camp Director will contact the parent or guardian to advise him/her of the situation and the possible need for picking the child up from camp if there is further misconduct.

3. THIRD OFFENSE: Any further inappropriate behavior will result in expulsion from camp. Note: Every effort is made by Camp Wildcat to see that each child is successful at camp. Campers dismissed from camp for disciplinary reasons will not receive a refund.

Please contact Instructional & Youth Program Coordinator Kay Lewis kayode.lewis@unh.edu or the camp phone 978-504-2CAT in the event you have any additional questions or concerns. We look forward to seeing you.

Warmest Regards,

Camp Wildcat Staff