UNH Campus Recreation
Facilities Policy Handbook

2015 – 2016
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**Attire & Footwear**

Proper shoes are required when using the facility. Non-marking soles are permitted on the playing surfaces, bare feet, socks and open toed shoes are not permitted. Jewelry and street clothing can be dangerous while exercising. A t-shirt with sleeves, as well as athletic shoes are required while in the fitness center.

**Varsity Team and Organizational Use**

More than two varsity athletes playing their respective sport on a court will be perceived as informal practice and is prohibited. Likewise, team use of the fitness center will not be permitted. The field house is the facility reserved exclusively for varsity teams to practice and the Hamel Student Recreation Center is to be used as a recreation facility.

**Personal Conduct**

Abusive behaviors and profane langue is prohibited within the facility. The staff reserves the right to request that individuals leave the facility if such behavior occurs. Participants will be billed for any damage caused to the facility and equipment through misuse. Individuals who do not follow this policy may have their Rec Center privileges suspended and their behavior reported to the judicial programs office.

**Food & Beverages**

Food and beverages are prohibited from all activity areas. Water bottles with closed tops are permitted in the Fitness Center. Chewing gum and tobacco are NOT permitted in the building.

**Locker Use & Renewal**

Day locks are issued at the equipment room counter on a first come first served basis. Only locks issued by the equipment room may be used on the lockers. Students may purchase a locker for the academic year (August-May 31st) while faculty/staff and community members may purchase a locker for the fiscal year (July 1st-June 30th). A limited amount of lockers are available for rent by the semester or year at the Front Desk. Locks and combinations are supplied at the time of purchase at the front desk. Personal locks will be removed.

Renewal notices will be posted in the locker rooms 30 days prior to the end of the rental period. A personal lock found on a locker that has not been renewed will be cut off. Belongings found in any lockers will be bagged and kept in the lost and found for 30 days. There is a replacement fee of $8.00 for lost locks. The Campus Recreation Department reserves the right to remove items and/or locks from a rented locker if the locker in question is contaminating the locker room.

**Racquetball/Squash Courts**
Courts are reserved by the hour by calling 862-3666. Court time may be reserved for the next day starting at 5pm the day prior. Individuals may reserve only one hour of play per individual per day. The reserved court must be claimed within 10 minutes of reservation time. A reserved court that appears to be vacant may be used until the person reserving it arrives. To ensure a court is vacant, an individual should check with the attendant in the equipment room. Everyone is expected to keep the courts in excellent condition by both obeying and helping to enforce all regulations. Protective eyewear is strongly recommended and available at the equipment room free of charge. Only racquetball, squash, and walleyball equipment is permitted on the courts. Players should refrain from hitting the walls or floors of the courts with the racquet. Equipment such as racquetballs, squash balls, protective eyewear, and gloves may be purchased at the front desk.

**Main Gym & MAC Courts**

Dunking the basketball and/or grabbing the rim are not permitted. All courts are open for play unless an activity is scheduled. When others are waiting the following court system will be used: 1. when others are waiting to play, a player/group may use the court for a maximum of two consecutive games. 2. all basketball games will be played to 11 points by one; volleyball to 15 points. Floor hockey and soccer will be played to 3 points. 3. at completion the winners may stay to play the next opponents. Upon a second consecutive win by the same group, both groups are replaced by the two waiting groups.

**Track**

The jogging track is for runners, walkers, and wheelchairs. All walkers should position themselves to the inside of the track; runners to the outside. Signs indicate the daily directional flow of traffic. No spitting on the track or into the water fountains. Cuspidors are provided.

**Fitness Center**

Patrons have to be 17 years of age or a UNH student in order to work out in the Fitness Center. Instructions for use of all equipment are posted on the machines, or you may ask the fitness center attendant. Misuse of equipment is prohibited and participants will be billed based on any damage. Please report any equipment malfunction or medical emergencies to the staff. Equipment from the Fitness Center, including dumbbells and free weights can not be taken out of the Fitness Center. Lifting chalk is not allowed in the facility.

**Open Skate and Stick & Puck**

Open Skate and Stick & Puck is offered only for UNH students, faculty/staff and members of the Hamel Rec Center unless there is a special event skate, then it will be open to the public. Ice skates can be rented for a three dollar fee at the Rec Center and can only be used for Open Skate or Stick & Puck. There are no ice walkers, milk crates, or any other devices that are used to help you skate allowed on the ice rink. Patrons are not allowed to bring rental skates outside of the Hamel Rec Center or Whittemore Center. Stick & Puck skaters must wear protective gear: ice
hockey skates, elbow pads, ice hockey shin pads, ice hockey gloves, and approved ice hockey helmet with full face mask and chin cup. Helmets are available for participants to borrow at the Equipment Room of the Hamel Rec Center.

**Family Hours**

Family hours are offered to Rec pass members only and are from 10am-2pm on Sundays. Members have to fill out a waiver for their child/children at the Front Desk before being allowed into the facility. Children are not allowed to be left alone in the facility while patrons work out and children under the age of 18 are not allowed to work out in the Fitness Center.

**Daily Guest Passes**

Daily guest passes can be purchased at the front desk for $10.00 and are valid for the whole day it is issued. You must be 18 years or older to purchase guest passes. No Daily passes are sold for Open Skate or Stick & Puck. Daily Guest Pass holders must fill out waiver at Hamel Rec Center.

**Valuables**

Don’t leave valuables unattended! Take advantage of the free daily locks from the equipment room counter. Racquetball courts contain a box located in the wall for wallets and ID’s. The Campus Recreation Department is not responsible for personal items lost/stolen if not kept in a secured locker.

**Lost & Found**

Items turned in to “Lost and Found” (located at the equipment room counter) will be held for 30 days. Valuables such as jewelry, watches and electronic devices are held in the department drop safe and can be retrieved from the office during business hours (Monday through Friday, 8:00am—4:30pm). Wallets will be given to the UNH Police Department and should be picked up from UNH Police.

**Facilities & Reservations**

Recreation facilities may be reserved for special sporting events and meetings by students and recognized university organizations. A facility reservation must be completed online at [http://campusrec.unh.edu/reservations](http://campusrec.unh.edu/reservations) prior to the event. Reservations are subject to availability on a first come first serve basis. Once the request is approved by the facility manager, a contract must be signed by all parties. The sponsoring organization will be responsible for restoring the facility to its pre-activity condition. They will be billed for the purchase and/or repair of any damages or lost equipment.

**ID Policy**
ID’s are required to enter the Hamel Recreation Center. Students and faculty/staff use their UNH ID’s to gain entry. All other members will be issued a pass upon purchase.

UNH ID’s or rec passes should not be used by anyone but the owner. Facility Staff check to insure compliance with this policy. **DO NOT LEND YOUR CARD TO ANYONE ELSE.** It will be confiscated. Using a false ID will result in a 2-week suspension for both the user and the person owning the ID.

If a student or Rec pass holder **forgets their ID**, they may purchase a refundable guest pass for $10.00. A full refund may be obtained by presenting the valid ID or rec pass with the receipt for the guest pass within 2 weeks of the purchase at the front desk. You must have a valid form of photo identification to purchase a guest pass.

**Contact Information**
Facilities Staff Office:

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