CAMPUS RECREATION SUMMER SUPERVISOR

**Summary of Position:** Campus Recreation Summer Supervisors oversee the daily operations of the Hamel Recreation Center, Mendums Pond Recreation Area and the Outdoor Pool. Staff in this position would serve as a Hamel Recreation Center Building Manager, Intramural Supervisor and Mendums Pond Recreation Area Supervisor.

**Qualifications:** Looking for staff who are ready to take on leadership and supervisory role. Must be reliable, responsible, have sound judgement, good at working with people, be able to provide peers with feedback and committed to doing great work.

**Expected Hours:** 6-40 hours per week, including early mornings, nights and weekends beginning early May – late August

**Rate of Pay:** $10.25/hour

**Supervisors:** Coordinator of Member Services; Coordinator of Fitness; Coordinator of Outdoor Adventures; Coordinator of Intramural Sports

**Duties and Responsibilities:**

**Mendums Pond Supervisor**
- Oversee and supervise Mendums Gate and Boat Attendants
- Responsible for daily operations of Mendums Pond Recreation Area
- Ensure proper rental and return procedure for daily use of equipment by patrons
- Facilitate boat and stand up paddle board rentals
- Primary point of contact for Risk Management protocol
- Responsible for daily cash handling and nightly deposit

**HRC Building Manager**
- Oversee and supervise all Welcome Center, Fitness Assistant, Outdoor Pool Attendant, Snack Bar
- Responsible for daily operations of the Hamel Recreation Center, Outdoor Pool, and concessions
- Provide excellent customer service and greet and establish rapport with patrons, guests and other staff members
- Explain, interpret and enforce general Campus Recreation policies
- Consistently monitor access point of facility
- Sell memberships and guest passes to the Hamel Recreation Center, Outdoor Pool and Mendums Pond
- Assist in concession sales during outdoor pool open hours
- Oversee and administer nightly Summer Softball games at Student Rec Field

**Certifications and Trainings:** A lot of the training for this position is offered on the job and is provided to staff by Campus Recreation professional staff. However there are a few things Campus Recreations expects of its staff members:

- Must be able to attend department-wide and program specific trainings provided throughout the summer
- Must maintain current certifications for PCI, first aid, CPR and AED
Typical Hiring Timeline: Applications to join the Campus Recreation Summer Staff team open early March. Visit the Campus Recreation Employment page or the Campus Recreation page on Handshake to find out more.

About Campus Recreation: Campus Recreation at the University of New Hampshire strives to provide extraordinary recreational programs and services that enhance a healthy lifestyle for thousands of participants. UNH Campus Recreation relies upon 250 student staff members to ensure that every participant has a positive and safe experience. The goal of employment with UNH Campus Recreation is that student employees have a developmental work experience that provides staff with skills that can be carried into their professional careers.

UNH Human Resources: The University System of New Hampshire is an Equal Opportunity/Equal Access/Affirmative Action employer. The University System is committed to creating an environment that values and supports diversity and inclusiveness across our campus communities and encourages applications from qualified individuals who will help us achieve this mission. The University System prohibits discrimination on the basis of race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, veteran status, or marital status. Application by members of all underrepresented groups is encouraged. Hiring is contingent upon eligibility to work in the U.S.