CAMP WILDCAT COUNSELOR

Summary of Position: Responsible for ensuring the safety and well-being of children enrolled in the Campus Recreation Department’s 7-week summer camp program.

Qualifications: Experience and future desire to work with children in the 6-12 age bracket. Ability to pass a pre-employment criminal background check.

Expected Hours: Monday-Friday 8:15am-4:15pm (40hrs)

Rate of Pay: $9/hour

Supervisor: Kay Lewis- Instructional & Youth Program Coordinator

Duties and Responsibilities:
- Maintains constant surveillance of campers; working to ensure their safety and well-being.
- Attends and participates in weekly staff meetings and pre-camp training sessions.
- Assist in the daily operation of Camp including early drop-off/late pick-up, attendance, etc. when assigned.
- Completes incidents and accident reports, as well as document administration of first aid when necessary.
- Prepares and implements creative and innovative activities for campers at least 45 minutes each day.
- Assists Specialty Counselors in implementing their lesson plans.

Certifications and Trainings: Provided by Campus Recreation (if not previously complete)
- Employment contingent of the successful completion of a background check and the following training: USNH Protection of Minors, CPR, AED & First-Aid’, Bloodborne Pathogens, and Risk Management training.
- Mandatory Orientation in June

Typical Hiring Timeline: Applications to become a Camp Wildcat Counselor open in mid-December.

About Campus Recreation: Campus Recreation at the University of New Hampshire strives to provide extraordinary recreational programs and services that enhance a healthy lifestyle for thousands of participants. UNH Campus Recreation relies upon 250 student staff members to ensure that every participant has a positive and safe experience. The goal of employment with UNH Campus Recreation is that student employees have a developmental work experience that provides staff with skills that can be carried into their professional careers.

UNH Human Resources: The University System of New Hampshire is an Equal Opportunity/Equal Access/Affirmative Action employer. The University System is committed to creating an environment that values and supports diversity and inclusiveness across our campus communities and encourages applications from qualified individuals who will help us achieve this mission. The University System prohibits discrimination on the basis of race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, veteran status, or marital status. Application by members of all underrepresented groups is encouraged. Hiring is contingent upon eligibility to work in the U.S.
Camp Wildcat is a co-ed day camp for children in grades 1 – 7. Working at Camp Wildcat is an 8-week commitment. Camp is held Monday-Friday, June 25-August 10. Mandatory training sessions will be held the week prior to camp (June 20-22). Mandatory staff meetings will also be held throughout the summer.

An additional session will be offered Monday, August 13 through Friday, August 17 for staff seeking additional hours.

NAME ____________

PHONE (Cell or Local) ____________

E-MAIL ____________

MAILING ADDRESS (Local) ____________

MAILING ADDRESS (Perm) ______

ARE YOU LAWFULLY ELIGIBLE TO WORK IN THE UNITED STATES? YES □ NO □

HAVE YOU BEEN CONVICTED OF A FELONY THAT HAS NOT BEEN ANNULLED BY A COURT? (such conviction does not necessarily bar you from employment)

YES □ NO □ NO RESPONSE □

IF YES, PLEASE EXPLAIN IN COMPLETE DETAIL _______________________________________

__________________________________________

A background check will be conducted each year & any offer of employment will be contingent upon passing the background check.

HOW MANY SUMMERS HAVE YOU WORKED FOR CAMP WILDCAT? _________

WHICH POSITIONS ARE YOU INTERESTED IN? (check all that apply)

□ GENERAL COUNSELOR
□ SPECIALTY COUNSELOR—Check all that apply:

Arts & Crafts □ Sports □ Outdoor Adventure □
**EDUCATION**

| School       | Graduated 
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<td>(Y/N) if NO, Expected Grad. Date</td>
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<td><strong>Graduate School</strong></td>
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<td><strong>College/University</strong></td>
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**ARE YOU ELIGIBLE FOR WORK-STUDY? (not required)**

YES  NO

**CERTIFICATIONS**

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<th>Completed (Y/N)</th>
<th>Certifying Organization</th>
<th>Completion Date</th>
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<td>First-Aid</td>
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<td>CPR</td>
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**FORMER EMPLOYMENT – Please list a minimum of two previous employers**

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<tr>
<th>Name &amp; City Employer</th>
<th>Dates of Work</th>
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May we contact the above employers?  YES  NO
PLEASE LIST EXPERIENCE WORKING WITH CHILDREN (especially ages 6-13). INCLUDE LOCATION, AND RESPONSIBILITIES (be specific).

CAMP WILDCAT IS A 8 WEEK COMMITMENT. LIST ANY DATES THAT YOU ARE UNAVAILABLE AND WHY.

REFERENCES – Give three adult references (not relatives) who can speak to your experience working with children.

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Please return completed application and resume **BY FRIDAY, May 20, 2018** to:

Kay Lewis  
Coordinator of Instructional & Youth Programs  
Whittemore Center  
5 Edgewood Road  
Durham, NH 03824

Or email to Kayode.Lewis@unh.edu